

MINUTES
BOARD OF GOVERNORS
Summit County Educational Service Center

The Board of Governors of the Summit Educational Service Center met at 5:01 pm for the 2020 Organizational Meeting of the Educational Service Center on January 21, 2020.

Following the administration of the Oath of Office to Ms. Barry and Mrs. Young, the Treasurer called the roll and the following members were present: Ms. Barry, Mr. Chadsey, Mrs. Weber, and Mrs. Young.

Resolution #20-1 - Election of President

Moved by Mrs. Weber, seconded by Ms. Barry to nominate and appoint Mr. Chadsey as President of the Board of Governors for 2020.

AYES: Mrs. Weber, Ms. Barry, Mr. Chadsey, Mrs. Young

NAYS: None

Resolution approved.

Resolution #20-2 - Election of Vice President

Moved by Mrs. Young, seconded by Mr. Chadsey to nominate and appoint Mrs. Weber as Vice President of the Board for 2020.

AYES: Mrs. Young, Mr. Chadsey, Mrs. Weber, Ms. Barry

NAYS: None

Resolution approved.

Resolution #20-3 - Meetings

Moved by Mrs. Weber, seconded by Mrs. Young to set all calendar year 2020 regular meetings of the Summit Educational Service Center Board of Governors for the third (3rd) Tuesday of each month, at 5:00 pm.

AYES: Mrs. Weber, Mrs. Young, Ms. Barry, Mr. Chadsey

NAYS: None

Resolution approved.

Resolution #20-4 – Consent Agenda

Moved by Mrs. Weber, seconded by Mrs. Young to approve the following items related to the organizational meeting consent agenda:

1. Performance Bonds

Purchase of performance bonds for the superintendent, board president, four board members, and the assistant to the treasurer, through the Ohio School Boards Association Hylant Administrative Services. It is recommended that each person be bonded for \$10,000.

2. Service Fund
In accordance with Ohio Revised Code 3315.15, which provides for the establishment of a service fund not to exceed \$20,000.00, the Summit County Board of Governors does hereby appropriate for the purpose of said service fund, the amount of Twenty Thousand Dollars (\$20,000.00). Said fund to be used only in paying the expenses of members of the Board of Governors actually incurred in the performance of their duties, or in paying the expenses of members-elect of the County Board of Governors actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of oath of office.
3. Recognition Fund
The appropriation not to exceed \$4,000.00 to honor its staff, former board members, students and other non-employees with plaques, pins, awards, and other acknowledgements of exemplary contributions to education as stated in policy 6680. The Governing Board does hereby affirm that the expenses incurred as stated do serve public purpose and facilitate our educational objectives.
4. Investment of Funds
The Treasurer is granted permission to invest funds that are not needed to meet current expenditures at the highest rate of interest in accordance with board policy.
5. Transfer of Funds
Authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board Meeting.
6. Payment of Bills
The Treasurer is authorized to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted.
7. Appointment of Purchasing Agent
Authorize the Superintendent or designee to serve as purchasing agent for the ESC to make purchases within the limits of the appropriation measures.
8. Employment of Personnel
Authorize the Superintendent to employ personnel on a temporary basis between meetings, subject to board approval at the next regular meeting.
9. Acceptance of Resignations
Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as the date and time of the Superintendent's acceptance.

10. Federal, State and Local Projects

The Board grants permission to the superintendent to file applications for federal, state and local project funding considered desirable for participation by the Summit Educational Service Center.

11. Unpaid Sick Leave

Authorize the superintendent and treasurer to approve use of unpaid sick leave by employees not to exceed 10 days.

12. Amendment of Appropriations

The Board authorizes the Treasurer to amend appropriations, as needed, throughout the year.

13. Legal Counsel

The Board authorizes the superintendent and the treasurer to use the following firms for legal counsel, on an “as needed” basis, for the necessary work of the Summit Educational Service Center:

Britton, Smith, Peters & Kalail Co., L.P.A.
Cleveland, Ohio

Squire, Sanders & Dempsey
Cleveland, Ohio

McGown & Markling
Akron, Ohio

Brennan, Manna & Diamond
Akron, Ohio

AYES: Mrs. Weber, Mrs. Young, Ms. Barry, Mr. Chadsey

NAYS: None

Resolution approved.

Resolution #20-5 - Committees

Mr. Chadsey appointed the following members to serve on board committees:

Governance (bylaws & policies)

Mr. Chadsey & Ms. Barry

Personnel

Mrs. Young & Mr. Carr

Finance (includes audit)

Mr. Chadsey & Mr. Carr

Records Commission

Laurel Young, Treasurer & Mrs. Weber

Facilities

Mrs. Young & Mrs. Weber

Business Advisory Council

Ms. Barry & Mr. Chadsey

Resolution #20-6

It is moved by Mrs. Weber and seconded by Mrs. Young that the Board join the Ohio School Boards Association for calendar year 2019 and renew its subscription to “Briefcase” at a cost of \$3,379.00.

AYES: Mrs. Weber, Mrs. Young, Ms. Barry, Mr. Chadsey

NAYS: None

Resolution approved.

Resolution # 20-7

Moved by Mrs. Weber, seconded by Mrs. Young to approve the following appointments and designations:

2019 OSBA Liaisons

Mr. Chadsey appointed Mr. Carr as the 2020 OSBA Legislative Liaison of the Board, Ms. Barry as the 2020 OSBA Student Achievement Liaison of the Board, and Mr. Chadsey as the 2020 OSBA Delegate for the Ohio School Boards Association Annual Conference.

Resolution # 20-8

Moved by Ms. Barry, seconded by Mrs. Weber to appoint Laurel Young, designee, to attend public records access training required for Board members for each term of office for which they were appointed or elected. And, to designate the Akron Legal News, published in Summit County, Ohio as the official newspaper.

AYES: Ms. Barry, Mrs. Weber, Mrs. Young, Mr. Chadsey

NAYS: None

Resolution approved.

Resolution #20-9

Moved by Ms. Barry, seconded by Mrs. Weber to adopt existing bylaws and policies for its own operation and the operation of the Center.

AYES: Ms. Barry, Mrs. Weber, Mrs. Young, Mr. Chadsey

NAYS: None

Resolution approved.

Resolution #20-10

Moved by Mrs. Young, seconded by Ms. Barry to adjourn the meeting at 5:27 pm.

AYES: Mrs. Young, Ms. Barry, Mr. Chadsey, Mrs. Weber

NAYS: None

Resolution approved.

Date Approved

Board of Governors President

Treasurer, Summit Educational Service Center