

**M I N U T E S**  
Board of Governors  
Summit County Educational Service Center  
August 19, 2016

The Board of Governors of the Summit County Educational Service Center met at 5:00 pm in regular session at the Educational Service Center on Tuesday, August 19, 2016, with President, Timothy Gallagher presiding.

Upon roll call at 5:00 pm, the following members answered present: Mr. Timothy Gallagher, Mr. Samuel Reynolds and Mr. William Roemer.

Pledge of Allegiance

Public Participation:  
Board of Governors Policy 0169.1

Resolution #16-125

Moved by Mr. Roemer, seconded by Mr. Reynolds to approve minutes from the regular board meeting, held on July 26, 2016 and the minutes from the special board meeting, held on August 5, 2016.

AYES: Gallagher, Reynolds, Roemer  
NAYS: None  
Mr. Gallagher declared resolution approved.

Mrs. Patricia Weber arrived at 5:02 p.m.

Resolution #16-126

Moved by Mr. Reynolds, seconded by Mr. Roemer to approve the reports and check roster for July, 2016, subject to audit.

AYES: Gallagher, Reynolds, Roemer, Weber  
NAYS: None  
Mr. Gallagher declared resolution approved.

Resolution #16-127

Moved by Mr. Roemer, seconded by Mr. Reynolds to approve permanent appropriations for fiscal 2017 as presented by the Treasurer. (Exhibit A1)

AYES: Gallagher, Reynolds, Roemer, Weber  
NAYS: None  
Mr. Gallagher declared resolution approved.

Resolution #16-128

Moved by Mr. Roemer, seconded by Mrs. Weber to approve the 2016-2017 Ohio Performance Agreement for State Support Team, Region 8. (Exhibit A2)

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #16-129

Moved by Mrs. Weber, seconded by Mr. Reynolds to approve the payment of the 2016-2017 Membership dues to the Ohio Educational Service Center's Association (OESCA) and the Association of Educational Service Agencies (AESA), for a total cost not to exceed \$10,015.00.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #16-130

Moved by Mr. Reynolds, seconded by Mrs. Weber to approve the following service contracts for the 2016-2017 school year (Exhibit A3):

- Contract for Professional Services with **Beyond Words Center** to provide music therapy to the KIDS FIRST and TOPS programs, not to exceed \$4,950.00, September 1, 2016 – July 31, 2017.
- Contract for Services with **Coventry Local Schools** to provide LEA employment services for the 2016-2017 school year.
- Contract for Professional Services with **Dianne Curtis** to provide a Legal Update Series, five (5) sessions at a cost of \$1,400.00 per session, not to exceed \$7,000.00, August 2016-June 2017.
- Contract for Professional Services with **Susan Foley**, Family Community Services to be provided to State Support Team at \$21.08 per hr., not to exceed \$2,300.00, August 2016 – June 2017.
- Contract for Professional Services with **Danielle Gruhler, Ph.D.**, to provide services associated with “Preparing Students as Writers” series, not to exceed \$10,000.00, September 1, 2016 – July 31, 2017.
- Contract for Professional Services with **Bill Holko** for Sponsorship Compliance Consultation, 20 day contract, August 1, 2016 – June 30, 2017.
- Facility Use Agreement with **Kent State University**, for use of the audiological suite, at a cost not to exceed \$1,200.00, August 1, 2016 through July 31, 2017.
- Contract for Services with **Lake Local Schools** to provide LEA employment services during the 2016-2017 school year.
- Contract for Professional Services with **David Lupe** for Consultant Services for the 2016-2017 school year, not to exceed 90 days at \$388.85 per days, plus mileage at the applicable IRS rate.
- Service Agreement with **Sendero Therapies, Inc.**, for occupational therapy services to the KIDS FIRST and TOPS programs, not to exceed \$67,963.00, July 1, 2016 through June 30, 2017.

- Contract for Services with **St. Joseph Parish Schools/Cuyahoga Falls City Schools**, to provide auxiliary employment services during the 2016-2017 school year.
- Contract for Services with **Streetsboro City Schools**, to provide up to 10 days of Audiology Services at \$550.00 per day, not to exceed \$5,500.00 for the 2016-2017 school year.
- Contract for ESC Services to the **Wadsworth City School District**, for up to 15 days of Audiology Services at \$475.00 per day, not to exceed \$7,125.00 for the 2016-2017 school year.
- Agreement for Services with the **University of Akron**, to provide Speech Language Pathology services to the KIDS FIRST and TOPS programs, at a cost of \$59,136.00 for the 2016 -2017 school year.
- Contract for Professional Services with **Tami Vandygriff**, Family Community Services to be provided to SST8 at \$20.06 per hr., not to exceed \$2,300.00, August 2016-June 2017.
- Contract for Professional Services with **YMCA Rotary Camp** to provide adaptive physical education services to the KIDS FIRST and TOPS programs, at a cost of \$3,960.00, August 1, 2016 through July 31, 2017.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved

#### Resolution #16-131

Moved by Mr. Reynolds, seconded by Mrs. Weber to approve the following resignations/retirements for the 2016-2017 school year.

- **Eyman, Katherine**, Classroom Assistant, Preschool, effective July 26, 2016
- **Miller, Kimberly**, Math Enrichment Teacher, Immaculate Heart of Mary, effective August 3, 2016
- **Dargan, Kate**, Speech Language Pathologist, Preschool, effective August 9, 2016

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

#### Resolution #16-132

Moved by Mr. Roemer, seconded by Mrs. Weber to approve the following personnel actions for the 2016-2017 school year; contingent upon full and complete compliance with all State of Ohio and Summit ESC employment criteria, district school board approval of employment of LEA-assigned positions and availability of funding:

#### **CERTIFIED STAFF**

##### ESC & SST8 Assigned – Employment

- **Beil, Lauren**, Intervention Specialist, Preschool, 184 day contract
- **Farkas, Lynda**, Gifted Consultant, Curriculum and Instruction, 85 day contract
- **Hall, Sharon**, Gifted Consultant, Curriculum and Instruction, 100 day contract

ESC & SST8 Assigned – Contract Amendment

- **Korey-Hirko, Susan**, to amend from 120 day contract to a 140 day contract, at the request of SST8 Director.

LEA/Auxiliary Assigned – Employment

- **Gross-Kammer, Laurie**, Director of Student Services, Gross Schechter Day School, 184 day contract
- **Luscre, Linda**, Teacher, St. Joseph Parish School, 74 day contract
- **McAfee, Devon**, Attendance Coordinator, Coventry Local Schools, 19 day contract
- **McAfee, Devon**, Coordinator of Student Attendance, Discipline and Tutoring, Coventry Local Schools, 159 days
- **Neilheisel, Cassandra**, School Psychologist, Coventry Local Schools, 194 day contract
- **Schoterman, Dyanne**, Educational Consultant, Stow-Munroe Falls Schools, not to exceed 50 days
- **Wolf, Karen**, Tutor, St. Joseph Parish School, 74 day contract

LEA/Auxiliary Assigned – Contract Amendment (Stipend/Merit Pay)

- **Murr, Kathleen**, Teacher/Tutor, Walsh Jesuit High School, to amend contract to include a onetime merit payment of \$442.98 for previously performed work, at the request of the school.
- **O'Driscoll, Janet**, Tutor, Walsh Jesuit High School, to amend contract to include a onetime merit payment of \$921.28, for previously performed work, at the request of the school.

**CLASSIFIED STAFF**

ESC & SST8 Assigned – Employment

- **Gough, Emily**, Classroom Assistant, KIDS FIRST Program, 193 day contract (incl. pd. holidays).
- **Habowski, Melissa**, Human Resources Consultant, up to 6 days contract

ESC & SST8 Assigned – Contract Amendment

- **Farnsworth, Steven**, Technology and Leadership Consultant, to amend the contract from a certified contract to a classified contract.  
-85-day contract for ESC services (incl. pd. holidays)  
-85-day contract as a LEA employee for NEOnet, contingent upon NEOnet board approved contract (incl. pd. holidays)

ESC & SST8 Assigned – Supplemental Contract

- **Berdysz, Jamie**, Classroom Assistant, Preschool, up to 6 days
- **Blake, Rose**, Classroom Assistant, Preschool, up to 6 days
- **Boswell, Lori**, Classroom Assistant, Preschool, up to 6 days
- **Clester, Lora**, Classroom Assistant, Preschool, up to 6 days
- **Creech, Martha**, Classroom Assistant, Preschool, up to 6 days
- **Davisson, Diane**, Classroom Assistant, Preschool, up to 6 days
- **Ehret, Robin**, Classroom Assistant, Preschool, up to 6 days

- **Elgin, Lauren**, Classroom Assistant, Preschool, up to 6 days
- **Ferrell, Sherry**, Classroom Assistant, Preschool, up to 6 days
- **Graves, Tanya**, Classroom Assistant, Preschool, up to 6 days
- **Groves, Rebecca**, Classroom Assistant, Preschool, up to 6 days
- **Hilliard, Valerie**, Classroom Assistant, Preschool, up to 6 days
- **Igleheart, Lyn**, Classroom Assistant, Preschool, up to 6 days
- **Kiefer, Diana**, Classroom Assistant, Preschool, up to 6 days
- **Knight, Linda**, Classroom Assistant, Preschool, up to 6 days
- **Koch, Kate**, Classroom Assistant, Preschool, up to 6 days
- **Leonard, Cinnamon**, Classroom Assistant, Preschool, up to 6 days
- **Palko, Jennifer**, Classroom Assistant, Preschool, up to 6 days
- **Paul, Monica**, Classroom Assistant, Preschool, up to 6 days
- **Politi, Dina**, Classroom Assistant, Preschool, up to 6 days
- **Polles, Nancy**, Classroom Assistant, Preschool, up to 6 days
- **Pyanowski, Kathleen**, Classroom Assistant, Preschool, up to 6 days
- **Shorter, Deborah**, Classroom Assistant, Preschool, up to 6 days
- **Shuman, Esther**, Classroom Assistant, Preschool, up to 6 days
- **Smith, Kristen**, Classroom Assistant, Preschool, up to 6 days
- **Stark, Heather**, Classroom Assistant, Preschool, up to 6 days
- **White, Kathy**, Classroom Assistant, Preschool, up to 6 days

LEA/Auxiliary Assigned – Employment

- **Bouton, Lora**, One-on-One Attendant, KIDS FIRST Program, up to 190-days (incl. pd. holidays), Lake Local Schools
- **Cullen, Brian**, Part-time Technician, Springfield Local Schools, not to exceed 25 hrs/wk, 235 day contract (incl. pd. holidays)
- **Fernandez-Herak, Virtudes**, One-on-One Attendant, KIDS FIRST Program, up to 190-days (incl. pd. holidays), Rootstown Local Schools
- **Kee, Barbara**, Textbook Clerk, St. Joseph Parish Schools, 81 day contract
- **Swauger, Christopher**, One-on-one attendant, TOPS, Copley-Fairlawn Schools, not to exceed 27.5 hrs/wk, up to 190 days (incl. pd. holidays)

LEA/Auxiliary Assigned – Contract Amendment (Stipend/Merit Pay)

- **Kase, Cathy**, Clerk, Walsh Jesuit High School, to amend contract to include a onetime merit payment of \$549.60 for previously performed work, at the request of the school.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #16-133

Moved by Mrs. Weber, seconded by Mr. Reynolds to approve the following unpaid leave of absence:

- **Letcher, Savanna**, unpaid leave, effective September 9 to September 25, 2016.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

#### Resolution #16-134

Moved by Mr. Roemer, seconded by Mrs. Weber to accept the following Grants awarded to the Summit Educational Service Center:

- **Ohio Department of Education, Straight A Grant**, with a funding total of \$754,091.00, August 10, 2016-July 31, 2017. *(include the creation of fund #466, to account for these dollars)*
- **The Federal IDEA Early Childhood Special Education Grant**, with a funding total of \$130,778.71, August 15, 2016 – July 31, 2017.
- **The Early Childhood Education Grant**, with a funding total of \$168,000.00, August 15, 2016 – July 31, 2017.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

#### Resolution #16-135

Moved by Mr. Reynolds, seconded by Mr. Roemer to approve the following service contracts for the 2016-2017 school year: (Exhibit B1)

#### **2016-2017 SERVICE CONTRACTS**

- School Health Agreement with **Akron Children's Hospital** for school nursing services to be provided to the Preschool Program Sites, KIDS FIRST and TOPS programs, at a cost not to exceed \$76,924.08, August 1, 2016 through July 31, 2017.
- Contract for Services with **Cahoon, Michelle**, to provide Parent Mentor Resource services at the rate of \$25.00 per hour, up to 200 hours, August 1, 2016 through June 30, 2017.
- Contract for Services with **Hudson Montessori School/Hudson City Schools** for auxiliary employment for the 2016-2017 school year.
- Contract for Services with **Kent City Schools** for LEA employment for the 2016-2017 school year.
- Contract for Services with **United Disability Services (UDS)** for a CPI Training on August 18, 2016, to the Steel Academy.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

#### Resolution #16-136

Moved by Mrs. Weber, seconded by Mr. Roemer to approve the following service contracts for the 2016-2017 school year; contingent upon full and complete compliance with all State of Ohio

and Summit ESC employment criteria, district school board approval of employment of LEA-assigned positions and availability of funding:

**CERTIFIED STAFF**

**LEA & Auxiliary Staff – Employment**

- **Davis, Dorothy**, Special Education/Transition Consultant, Copley-Fairlawn City School, not to exceed 20hr/wk. up to 184 days.
- **Fagan, Amy**, Math Intervention Teacher, Hudson Montessori School/Hudson City Schools, not to exceed 75 days
- **Filkouski, Robin**, Reading and Literacy Specialist, Hudson Montessori School/Hudson City Schools, 112 day contract
- **Matas, Jennifer**, School Psychologist, Hudson Montessori School/Hudson City Schools, 75 day contract

**LEA & Auxiliary Staff – Supplemental Contract**

- **Nettle, Allison**, School Psychologist, Barberton City Schools, to provide a onetime payment of \$431.20 for participation on RTI Committee, at the request of the district.

**CLASSIFIED STAFF**

**LEA & Auxiliary Staff – Employment**

- **Longstaff, Audrey**, One-on-one Attendant, KIDS FIRST Program, Kent City Schools, up to 190 days (incl. pd. holidays)

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

**Resolution #16-137**

Moved by Mrs. Weber, seconded by Mr. Roemer to amend the 2016-2017 Summit ESC calendar to include the position of a 194-day consultant. (Exhibit B2)

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

**Resolution #16-138**

Moved by Mr. Reynolds, seconded by Mr. Roemer to accept the following Grants awarded to the Summit Educational Service Center:

- Ohio Department of Education, **ELA/KRA Grant**, with a funding total of \$100,000.00, July 1, 2016 – June 30, 2017.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #16-139

Moved by Mrs. Weber, seconded by Mr. Reynolds to approve the following service contracts for the 2016-2017 school year. (Exhibit C1)

- Agreement for Consulting Services with **Corwin Press, Inc.** to provide services and presentations for SST8, related to Common Formative Assessments, 2.0, at a cost not to exceed \$87,992.81 for the 2016-2017 school year.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #16-140

Moved by Mrs. Weber, seconded by Mr. Roemer to approve the following personnel actions for the 2016-2017 school year; contingent upon full and complete compliance with all State of Ohio and Summit ESC employment criteria, district school board approval of employment of LEA-assigned positions and availability of funding:

**CERTIFIED STAFF**

ESC & SST8 Staff – Employment

- **Duchi, Krystal**, Speech Language Pathologist, Preschool Program, 184 day contract

ESC & SST8 Staff – Supplemental Contract

- **Drost, Bryan**, Ph.D., Director of Curriculum and Instruction, 2 day contract

**CLASSIFIED STAFF**

ESC & SST8 Staff – Employment

- **Dunlavey, Brittany**, Classroom Assistant, Preschool Program, 158 day contract (incl. pd. holidays)

ESC & SST8 Staff – Supplemental Contract

- **Dunlavey, Brittany**, Classroom Assistant, Preschool Program, up to 6 days

Resolution #16-141

Moved by Mrs. Weber, seconded by Mr. Reynolds to adjourn the meeting at 6:04 p.m.

AYES: Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.