

MINUTES

Board of Governors
Summit County Educational Service Center
March 21, 2017

The Board of Governors of the Summit County Educational Service Center met at 5:00 pm in regular session at the Educational Service Center on Tuesday, March 21, 2017, with President, Timothy Gallagher presiding.

Upon roll call at 5:00 pm, the following members answered present: Mrs. Ashley Carr, Mr. Timothy Gallagher, Mr. Samuel Reynolds, Mr. William Roemer and Mrs. Patricia Weber.

Pledge of Allegiance

Public Participation:
Board of Governors Policy 0169.1

Resolution #17-38

Moved by Mrs. Carr, seconded by Mrs. Weber to approve minutes from the regular board meeting, held on February 21, 2017.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-39

Moved by Mrs. Carr, seconded by Mr. Roemer to approve the reports and check roster for February 2017, subject to audit.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-40

Moved by Mrs. Carr, seconded by Mr. Roemer to approve the following 2016-2017 contracts:

2016-2017 CONTRACTS

- **KI**, purchase of table and chairs for workshop and meeting rooms at the ESC, total not to exceed \$8,713.20. (*Exhibit I*)

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-41

Moved by Mr. Reynolds, seconded by Mrs. Carr to approve the following Out-of-State travel. (Exhibit II)

- **Jones, David**, to attend the Integrated Emergency Management Courses in Emmitsburg, Virginia, April 9 – 14, 2017, at no cost to the ESC. (*Invited Guest*)
- **Jackson, Sarah**, to attend the National Inclusion Conference in Chapel Hill, North Carolina, May 8 - 11, 2017. (*All costs covered by funding provided by ODE*)
- **Zender-Sakach, Missi**, to attend the National Science Education Leadership Association Summer Leadership Institute, June 27 – July 2, 2017, Omaha, Nebraska, cost not to exceed \$550.00.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-42

Moved by Mrs. Carr, seconded by Mrs. Weber to approve the following retirements:

- **Webster, Irene**, effective 7/31/2017
- **Sternad, Jeanne**, effective 7/31/2017

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-43

Moved by Mr. Roemer, seconded by Mrs. Carr to approve the following resignations.

- **Longstaff, Audrey**, One-on-One Attendant, effective February 21, 2017 *Resignation*
- **Ryan, Judy**, Teacher of the Deaf, effective May 26, 2017. *Resignation*

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-44

Moved by Mrs. Weber, seconded by Mrs. Carr to approve the following personnel actions for the 2016-2017 school year contingent upon full and complete compliance with all State of Ohio and Summit ESC employment criteria, district school board approval of employment of LEA-assigned positions and availability of funding:

CLASSIFIED STAFF

ESC & SST8 Assigned Staff – Amend Contract

- **Schmunk, Holly**, amend the title listed on contract from Substitute Receptionist to Classified Substitute.

ESC & SST8 Assigned Staff – Amend Supplemental Contract

- **Creech, Martha**, Classroom Assistant, Preschool, from up to 6 days to up to 10 days for the 2016-2017 school year.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-45

As recommended by the policy committee of the board, moved by Mr. Reynolds, seconded by Mr. Gallagher to approve the first reading of the following:

POLICY READING – FIRST READING OF POLICIES (*Exhibit III*)

Federal Funds – Policy #6110 *OLD*

Federal Funds – Policy # 6110 *REVISED*

Internal Controls – Policy #6111 *NEW*

Cash Management – Policy #6112 *NEW*

Cost Principals – Policy #6114 *NEW*

Time and Effort Reporting – Policy #6116 *NEW*

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-46

Moved by Mrs. Carr, seconded by Mrs. Weber to approve the increase of the starting salary for the following, effective FY18 contracts. (*Exhibit VI*)

- Preschool Classroom Assistant salary schedule starting salary to increase to \$12.35 per hour
- One-on-One Attendant salary schedule starting salary to increase to \$11.83 per hour

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-47

Moved by Mrs. Weber, seconded by Mrs. Carr to approve the following out of state travel.

APPROVAL OF OUT OF STATE TRAVEL (*Exhibit V*)

- **Zender-Sakach, Missi**, to attend the Michigan State Science Teachers Association Annual Conference in Novi, Michigan, March 22 – 25, 2017 at a cost to the ESC of \$214.00.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-48

Moved by Mrs. Weber, seconded by Mrs. Carr to approve the recommendation of the Superintendent that the Board enter into executive session for the discussion of employment, appointment, dismissal, discipline, promotion, demotion or compensation of employees or regulated individuals. Time 6:10 P.M.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-49

Moved by Mrs. Carr, seconded by Mr. Reynolds to return to regular session. Time 6:26 p.m.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.

Resolution #17-50

Moved by Mrs. Carr, seconded by Mrs. Weber to adjourn the meeting. Time 6:26 p.m.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None

Mr. Gallagher declared resolution approved.