

MINUTES

ORGANIZATIONAL MEETING 2016

BOARD OF GOVERNORS

SUMMIT COUNTY EDUCATIONAL SERVICE CENTER

January 11, 2016

The organizational meeting of the Summit County Educational Service Center Board of Governors was held on Monday, January 11, 2016, at 5:00 p.m., at the Educational Service Center offices, 420 Washington Avenue, Cuyahoga Falls, Ohio.

Judge Todd McKenney administered the Oath of Office to newly elected board members Samuel J. Reynolds and William C. Roemer.

Mr. Timothy Gallagher presided over the meeting as President Pro-Tem and the meeting was called to order at 5:12 p.m. Upon roll call, the following members answered present: Mrs. Ashley Carr, Mr. Timothy Gallagher, Mr. Samuel Reynolds, Mr. William Roemer and Mrs. Patricia Weber.

Resolution #16-01

The President Pro-Tem asked for nominations for President of the Board, and upon request for nominations, it was moved by Mr. Reynolds to nominate Mr. Timothy Gallagher for the position of President of the Summit County Educational Service Center Board of Governors. Mrs. Carr seconded the nomination.

The president pro-tem asked for further nominations, and with no further nominations, declared nominations closed.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared nomination and resolution approved.

Mr. Gallagher then took the chair as President of the Summit County Educational Service Center Board of Governors for the 2016 calendar year.

Resolution #16-02

The President asked for nominations for Vice President of the Board, and upon request for nominations, it was moved by Mr. Gallagher to nominate Mrs. Patricia Weber for the position of Vice President of the Summit County Educational Service Center Board of Governors. Mrs. Carr seconded the nomination.

The President asked for further nominations, and upon no further nominations, declared nominations closed.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared nomination and resolution approved.

Resolution #16-03

Mrs. Weber moved, seconded by Mrs. Carr, to set the date and time of regular monthly meetings of the Board of Governors, for the calendar year 2016, as the **third Tuesday** of every month, at **5:00 P.M.** Meetings will be held at the Summit County Educational Service Center, 420 Washington Avenue, Suite 200, Cuyahoga Falls, Ohio.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared resolution approved.

Resolution #16-04

Mr. Reynolds moved, seconded by Mrs. Carr, to approve the following:

1. Performance Bonds
Purchase of performance bonds for the superintendent, board president, four board members, and the assistant to the treasurer, through the Ohio School Boards Association Nationwide Insurance Program. It is recommended that each person be bonded for \$10,000.
2. Service Fund
In accordance with Ohio Revised Code 3315.15, which provides for the establishment of a service fund not to exceed \$20,000.00, the Summit County Board of Governors does hereby appropriate for the purpose of said service fund, the amount of Twenty Thousand Dollars (\$20,000.00). Said fund to be used only in paying the expenses of members of the Board of Governors actually incurred in the performance of their duties, or in paying the expenses of members-elect of the County Board of Governors actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of oath of office.
3. Recognition Fund
The appropriation not to exceed \$4,000.00 to honor its staff, former board members, students and other non-employees with plaques, pins, awards, and other acknowledgements of exemplary contributions to education as stated in policy 6680. The Governing Board does hereby affirm that the expenses incurred as stated do serve public purpose and facilitate our educational objectives.
4. Investment of Funds
The Treasurer is granted permission to invest funds that are not needed to meet current expenditures at the highest rate of interest in accordance with board policy.
5. Transfer of Funds
Authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board Meeting.
6. Payment of Bills
The Treasurer is authorized to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted.
7. Appointment of Purchasing Agent
Authorize the Superintendent or designee to serve as purchasing agent for the ESC to make purchases within the limits of the appropriation measures.
8. Employment of Personnel
Authorize the Superintendent to employ personnel on a temporary basis between meetings, subject to board approval at the next regular meeting.
9. Acceptance of Resignations
Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided

however, that upon ratification by this Board, such resignations shall be deemed effective as the date and time of the Superintendent’s acceptance.

10. Federal, State and Local Projects

The Board grants permission to the superintendent to file applications for federal, state and local project funding considered desirable for participation by the Summit County Educational Service Center.

11. Unpaid Sick Leave

Authorize the superintendent and treasurer to approve use of unpaid sick leave by employees not to exceed 10 days.

12. Legal Counsel

The Board authorizes the superintendent and the treasurer to use the following firms for legal counsel, on an “as needed” basis, for the necessary work of the Summit County Educational Service Center:

Britton, Smith, Peters and Kalail Co., L.P.A.
Cleveland, Ohio

Day Ketterer LTD.
Hudson, Ohio

Squire, Sanders & Dempsey
Cleveland, Ohio

Brennan, Manna & Diamond
Akron, Ohio

McGown & Markling
Akron, Ohio

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared resolution approved.

Resolution #16-05

Mrs. Carr moved, seconded by Mrs. Weber to approve the following:

1) Membership

It is recommended that the Board join the Ohio School Boards Association for calendar year 2016 and renew its subscription to “Briefcase” and “School Management News” at a cost of \$3,004.00.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared resolution approved.

Mr. Gallagher appointed members to serve on the following committees:

Governance (bylaws and policies): Mr. Reynolds
Mr. Gallagher

Finance (includes audit): Mr. Roemer
Mr. Reynolds

Facilities: Mrs. Carr

Mrs. Weber

Personnel:

Mr. Roemer
Mrs. Carr

Records:

Mrs. Weber
Mrs. Clevenger

(Bylaw 0153 (B) and (C))

Legislative Liaison:
Alternate

Mrs. Weber
Mr. Reynolds

Student Achievement Liaison: Mr. Roemer

(Bylaw 0153 (A) and (C)).

Delegate to the Ohio School Boards Assoc. Annual Conference: Mrs. Carr
Alternate Mr. Gallagher

The Board appointed the Treasurer as designee to attend public records access training required for board members for each term of office for which they were appointed or elected (Bylaw 0153(D)).

Resolution #16-06

Mr. Roemer moved, seconded by Mrs. Weber to designate The Akron Beacon Journal, published in Summit County, Ohio as the official newspaper (Bylaw 0154(A)).

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared resolution approved.

Resolution #16-07

Mr. Reynolds moved, seconded by Mrs. Carr to adopt existing bylaws and policies for its own operation and the operation of the Center.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared resolution approved.

Resolution #16-08

Mrs. Weber moved, seconded by Mrs. Carr to adjourn the organizational meeting at 5:20 p.m.

AYES: Carr, Gallagher, Reynolds, Roemer, Weber

NAYS: None.

Mr. Gallagher declared resolution approved.



Minutes
President

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Treasurer

January 11, 2016