

MINUTES

Board of Governors
Summit County Educational Service Center
ORGANIZATIONAL MEETING 2018
January 16, 2018
5:00 P.M.

The Organizational meeting of the Summit Educational Service Center Board of Governors was held on Tuesday January 16, 2018, at 5:00 pm, at the Educational Service Center, 420 Washington Ave, Cuyahoga Falls, Ohio.

The Interim Treasurer administered the Oath of Office to newly elected board members James Carr and Michael Chadsey and re-elected board member Patricia Weber

Mr. Reynolds presided over the meeting as President Pro-Tem and the meeting was called to order at 5:00 pm. Upon roll call the following members answered present: Mr. Carr, Mr. Chadsey, Mr. Reynolds, Mr. Roemer and Mrs. Weber

Resolution #18-01

The President pro-tem asked for nominations for President of the Board, and upon request for nominations, it was moved by Mr. Roemer, seconded by Mrs. Weber to nominate Mr. Reynolds for the position of President of the Summit County Educational Service Center Board of Governors.

The President pro-tem asked for further nominations, and with no further nominations, declared nominations closed.

AYES: Mr. Roemer, Mrs. Weber, Mr. Carr, Mr. Chadsey

NAYS: None

Nomination and resolution approved.

Mr. Reynolds then took the chair as President of the Summit County Educational Service Center Board of Governors for the 2018 calendar year.

Resolution #18-02

The President asked for nominations for Vice President of the Board, and upon request for nominations, it was moved by Mrs. Weber, seconded by Mr. Chadsey to nominate Mr. Roemer for the position of Vice President of the Summit County Educational Service Center Board of Governors.

The President asked for further nominations, and with no further nominations, declared nominations closed.

AYES: Mrs. Weber, Mr. Chadsey, Mr. Carr, Mr. Reynolds

NAYS: None

Nomination and resolution approved.

The regular monthly meetings of the Board of Governors for the year 2018 will take place at the Summit Educational Service Center, 420 Washington Ave., Cuyahoga Falls, Ohio, the third Tuesday of the Month at 5:00 pm.

Resolution #18-03

Mr. Reynolds Moved, seconded by Mr. Roemer, to approve the following:

1. Performance Bonds
Purchase of performance bonds for the superintendent, board president, four board members, and the assistant to the treasurer, through the Ohio School Boards Association Nationwide Insurance Program. It is recommended that each person be bonded for \$10,000.
2. Service Fund
In accordance with Ohio Revised Code 3315.15, which provides for the establishment of a service fund not to exceed \$20,000.00, the Summit County Board of Governors does hereby appropriate for the purpose of said service fund, the amount of Twenty Thousand Dollars (\$20,000.00). Said fund to be used only in paying the expenses of members of the Board of Governors actually incurred in the performance of their duties, or in paying the expenses of members-elect of the County Board of Governors actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of oath of office.
3. Recognition Fund
The appropriation not to exceed \$4,000.00 to honor its staff, former board members, students and other non-employees with plaques, pins, awards, and other acknowledgements of exemplary contributions to education as stated in policy 6680. The Governing Board does hereby affirm that the expenses incurred as stated do serve public purpose and facilitate our educational objectives.
4. Investment of Funds
The Treasurer is granted permission to invest funds that are not needed to meet current expenditures at the highest rate of interest in accordance with board policy.
5. Transfer of Funds
Authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board Meeting.
6. Payment of Bills
The Treasurer is authorized to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted.
7. Appointment of Purchasing Agent
Authorize the Superintendent or designee to serve as purchasing agent for the ESC to make purchases within the limits of the appropriation measures.
8. Employment of Personnel
Authorize the Superintendent to employ personnel on a temporary basis between meetings, subject to board approval at the next regular meeting.
9. Acceptance of Resignations
Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as the date and time of the Superintendent's acceptance.
10. Federal, State and Local Projects

The Board grants permission to the superintendent to file applications for federal, state and local project funding considered desirable for participation by the Summit Educational Service Center.

11. Unpaid Sick Leave

Authorize the superintendent and treasurer to approve use of unpaid sick leave by employees not to exceed 10 days.

12. Legal Counsel

The Board authorizes the superintendent and the treasurer to use the following firms for legal counsel, on an "as needed" basis, for the necessary work of the Summit Educational Service Center:

Britton, Smith, Peters & Kalail Co., L.P.A.
Cleveland, Ohio

Squire, Sanders & Dempsey
Cleveland, Ohio

McGown & Markling
Akron, Ohio

Brennan, Manna & Diamond
Akron, Ohio

Day Ketterer LTD.
Hudson, Ohio

AYES: Mr. Reynolds, Mr. Roemer, Mr. Carr, Mr. Chadsey, Mrs. Weber

NAYS: None

Resolution approved.

COMMITTEE APPOINTMENTS

Mr. Reynolds appointed members to serve on the following committees:

Governance (bylaws & policies)

Mr. Chadsey

Mr. Reynolds

Personnel

Mr. Roemer

Mrs. Weber

Finance (includes audit)

Mr. Carr

Mr. Roemer

Records Commission

Mr. Chadsey

Treasurer

Facilities

Mr. Carr

Mrs. Weber

Business Advisory Council

Mr. Chadsey

Mr. Roemer

Resolution #18-04

Mrs. Weber moved, seconded by Mr. Roemer, that the Board join the Ohio School Boards Association for calendar year 2018 and renew its subscription to "Briefcase" at a cost of \$3,200.00.

AYES: Mrs. Weber, Mr. Roemer, Mr. Carr, Mr. Chadsey, Mr. Reynolds

NAYS : None

Resolution approved.

Ohio School Boards Association Appointments

Mr. Reynolds appointed the following:

- 1 Mrs. Weber was appointed the 2018 Ohio School Boards Association Legislative Liaison and Mr. Carr was appointed as alternate legislative liaison. (See Bylaw 0153 (B) and (C))
- 2 Mr. Roemer was appointed the 2018 Ohio School Boards Association Student Achievement Liaison.
- 3 Mr. Chadsey was appointed to serve as the 2018 delegate to the Ohio School Boards Association Annual Conference and Mrs. Weber was appointed to serve as the alternate delegate. (See Bylaw 0153 (A) and (C))

Public Records Access Training Appointment

Mr. Reynolds appointed the Treasurer to attend public records access training required for Board members for each term of office for which they were appointed or elected. (See Bylaw 0153 (D))

Resolution #18-05

Mr. Roemer moved, seconded by Mrs. Weber, to designate the Akron Legal News, published in Summit County, Ohio as the official newspaper (See Bylaw 0154(A))

AYES: Mr. Roemer, Mrs. Weber, Mr. Carr, Mr. Chadsey, Mr. Reynolds

NAYES: NONE

Resolution approved.

Resolution #18-06

Mrs. Weber moved, seconded by Mr. Carr, to adopt existing bylaws and policies for its own operation and the operation of the Center.

AYES: Mrs. Weber, Mr. Carr, Mr. Chadsey, Mr. Reynolds, Mr. Roemer

NAYS: NONE

Resolution approved.

Resolution #18-07

Mr. Roemer moved, seconded by Mr. Chadsey, to adjourn the organizational meeting at 5:24 pm.

AYES: Mr. Roemer, Mr. Chadsey, Mr. Carr, Mr. Reynolds, Mrs. Weber

NAYS: NONE

Resolution approved.

Meeting was adjourned at 5:24 PM