

MINUTES  
BOARD OF GOVERNORS  
Summit County Educational Service Center

The Board of Governors of the Summit Educational Service Center met at 5:03 pm for the 2019 Organizational Meeting of the Educational Service Center on January 15, 2019.

Following the administration of the Oath of Office to Mr. Gabrail, the Treasurer called the roll and the following members were present: Mr. Carr, Mr. Chadsey, Mr. Gabrail, and Mrs. Weber.

**Resolution #19-1 - Election of President**

Moved by Mrs. Weber, seconded by Mr. Chadsey to nominate and appoint Mr. Reynolds as President of the Board of Governors.

AYES: Mrs. Weber, Mr. Chadsey, Mr. Carr, Mr. Gabrail  
NAYS: None  
Resolution approved.

**Resolution #19-2 - Election of Vice President**

Moved by Mrs. Weber, seconded by Mr. Carr to nominate and appoint Mr. Chadsey as Vice President of the Board for 2019.

AYES: Mrs. Weber, Mr. Carr, Mr. Chadsey, Mr. Gabrail  
NAYS: None  
Resolution approved.

**Resolution #19-3 - Meetings**

Moved by Mrs. Weber, seconded by Mr. Carr to set all calendar year 2019 regular meetings of the Summit Educational Service Center Board of Governors for the third (3<sup>rd</sup>) Tuesday of each month, at 5:00 pm.

AYES: Mrs. Weber, Mr. Carr, Mr. Chadsey, Mr. Gabrail  
NAYS: None  
Resolution approved.

**Resolution #19-4 – Consent Agenda**

Moved by Mr. Carr, seconded by Mr. Gabrail to approve the following items related to the organizational meeting consent agenda:

1. Performance Bonds  
Purchase of performance bonds for the superintendent, board president, four board members, and the assistant to the treasurer, through the Ohio School Boards Association Hylant Administrative Services. It is recommended that each person be bonded for \$10,000.

2. Service Fund  
In accordance with Ohio Revised Code 3315.15, which provides for the establishment of a service fund not to exceed \$20,000.00, the Summit County Board of Governors does hereby appropriate for the purpose of said service fund, the amount of Twenty Thousand Dollars (\$20,000.00). Said fund to be used only in paying the expenses of members of the Board of Governors actually incurred in the performance of their duties, or in paying the expenses of members-elect of the County Board of Governors actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of oath of office.
3. Recognition Fund  
The appropriation not to exceed \$4,000.00 to honor its staff, former board members, students and other non-employees with plaques, pins, awards, and other acknowledgements of exemplary contributions to education as stated in policy 6680. The Governing Board does hereby affirm that the expenses incurred as stated do serve public purpose and facilitate our educational objectives.
4. Investment of Funds  
The Treasurer is granted permission to invest funds that are not needed to meet current expenditures at the highest rate of interest in accordance with board policy.
5. Transfer of Funds  
Authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board Meeting.
6. Payment of Bills  
The Treasurer is authorized to pay invoices when due (especially when discounts apply) within the parameters of the Appropriations Measure as adopted.
7. Appointment of Purchasing Agent  
Authorize the Superintendent or designee to serve as purchasing agent for the ESC to make purchases within the limits of the appropriation measures.
8. Employment of Personnel  
Authorize the Superintendent to employ personnel on a temporary basis between meetings, subject to board approval at the next regular meeting.
9. Acceptance of Resignations  
Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as the date and time of the Superintendent's acceptance.
10. Federal, State and Local Projects

The Board grants permission to the superintendent to file applications for federal, state and local project funding considered desirable for participation by the Summit Educational Service Center.

11. Unpaid Sick Leave

Authorize the superintendent and treasurer to approve use of unpaid sick leave by employees not to exceed 10 days.

12. Legal Counsel

The Board authorizes the superintendent and the treasurer to use the following firms for legal counsel, on an “as needed” basis, for the necessary work of the Summit Educational Service Center:

Britton, Smith, Peters & Kalail Co., L.P.A.  
Cleveland, Ohio

Squire, Sanders & Dempsey  
Cleveland, Ohio

McGown & Markling  
Akron, Ohio

Brennan, Manna & Diamond  
Akron, Ohio

Day Ketterer LTD.  
Hudson, Ohio

AYES: Mr. Carr, Mr. Gabrail, Mr. Chadsey, Mrs. Weber

NAYS: None

Resolution approved.

**Resolution #19-5**

Moved by Mrs. Weber, seconded by Mr. Gabrail to amend item #12 above, Legal Counsel, to include Kalail & Markakis of Independence, Ohio as an approved legal firm, on an “as needed” basis, for the necessary work of the Summit Educational Service Center.

AYES: Mrs. Weber, Mr. Gabrail, Mr. Carr, Mr. Chadsey

NAYS: None

Resolution approved.

**Resolution #19-6 - Committees**

Mr. Chadsey appointed the following members to serve on board committees:

Governance (bylaws & policies)

Mr. Chadsey & Mr. Reynolds

Personnel

Mrs. Weber & Mr. Gabrail

Finance (includes audit)

Mr. Carr & Mr. Gabrail

Records Commission

Laurel Young, Treasurer & Mr. Chadsey

Facilities

Mr. Carr & Mrs. Weber

Business Advisory Council

Mr. Gabrail & Mr. Reynolds

**Resolution #19-7**

It is moved by Mr. Carr and seconded by Mr. Gabrail that the Board join the Ohio School Boards Association for calendar year 2019 and renew its subscription to “Briefcase” at a cost of \$3,185.00.

AYES: Mr. Carr, Mr. Gabrail, Mr. Chadsey, Mrs. Weber

NAYS: None

Resolution approved.

**Resolution # 19-8**

Moved by Mr. Carr, seconded by Mr. Chadsey to approve the following appointments and designations:

**2019 OSBA Liaisons**

Mr. Chadsey appointed Mr. Carr as the 2019 OSBA Legislative Liaison of the Board, Mr. Gabrail as the 2019 OSBA Student Achievement Liaison of the Board, and Mr. Chadsey as the 2019 OSBA Delegate for the Ohio School Boards Association Annual Conference.

**Public Record Access Training**

The Board appointed Laurel Young, designee, to attend public records access training required for Board members for each term of office for which they were appointed or elected.

**Official Newspaper**

The Board designated the Akron Legal News, published in Summit County, Ohio as the official newspaper.

AYES: Mr. Carr, Mr. Chadsey, Mr. Gabrail, Mrs. Weber

NAYS: None

Resolution approved.

**Resolution #19-9**

Moved by Mr. Carr, seconded by Mr. Gabrail to adopt existing bylaws and policies for its own operation and the operation of the Center.

AYES: Mr. Carr, Mr. Gabrail, Mr. Chadsey, Mrs. Weber

NAYS: None

Resolution approved.

**Resolution #19-10**

Moved by Mr. Carr, seconded by Mr. Chadsey to adjourn the meeting at 5:20 pm.

AYES: Mr. Carr, Mr. Chadsey, Mr. Gabrail, Mrs. Weber

NAYS: None

Resolution approved.