

Summit Connect

FEBRUARY 2018 NEWSLETTER



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SUPERINTENDENT'S MESSAGE

I would like to take this time to acknowledge and thank everyone who contributed in making our first Business Advisory Council (BAC) meeting a success. From those in attendance to the ESC members who presented, the meeting provided great insight and was a wonderful opportunity to collaborate. I would like to extend a special thank you to Summit ESC's Executive Assistant Patti Maloney, Director of Human Resources and Business Management and Technology Bob Wolf, Human Resources Secretary Lori Johnston, Content Consultant Dr. Missi Zender-Sakach and Work-Study Coordinator John Wachovec for your assistance.

I am proud to say that 13 of our 15 affiliated districts participated by sending members from their administration team, as well as board members.

The meeting included an overview of services provided through the ESC and the rationale behind the formation of the BAC. I am truly confident that through our collaborative efforts we will be able to support each other and share insight on how we can collectively focus on the skills students need for continued success.

During the meeting, Wachovec discussed the services he provides districts and how he can help to prepare students to work in the community.

We received a lot of positive feedback and ideas, including the following:

- This committee is very important to support the development of district curriculum and directors.
- We need to reinvest in the next generation. Northeast Ohio is an exciting place to work and live. I would like to see more promotion of this, to encourage our students to live, work and play in the community they grew up.
- Students cannot seek jobs if they don't know what exists and what career paths they need to take to secure the jobs.
- Job shadowing is important to assist students in finding opportunities and deciding on a career path.
- I would recommend having the opportunity for students to shadow business leaders or workers as an option.
- Districts already work with businesses in their community, but I appreciate the additional resources that this committee will bring.

The meeting concluded with a summary of the responsibilities of the BAC and a timeline of next steps. For more information on the responsibilities and next steps, please don't hesitate to contact me by email at Jospehi@SummitESC.org or Bob Wolf by email at Bobw@SummitESC.org.

- Joe Iacano

EDUCATIONAL PROGRAM

This month's program spotlight is Summit ESC's Early Childhood Itinerant team, which provides districts with specially designed instruction by an Early Childhood Intervention Specialist (ECIS), a speech language pathologist, an occupational therapist, a physical therapist, teachers of the deaf and hard of hearing and/or educational audiologists.

Itinerant services are provided where the child or the child and parent(s) are located. This includes the home setting, community-based preschool or childcare programs, general education classrooms or specialized therapy settings. The goal is to offer services in these settings as opposed to a centralized location that is geared toward serving students with disabilities.

Summit ESC's preschool program offers itinerant services and support for:

- Preschool-age students to address a variety of developmental needs

- Parents to help them support their children's learning and global development
- Educators and other preschool staff to plan and develop individualized activities and support
- Administrators

The services are provided in the following three ways:

1. Consultative and Collaborative Model: This model allows the itinerant service providers to provide consultation and collaboration to the community preschool staff in order to best meet student needs. This model is highly recognized through research and by the Ohio Department of Education.
2. Direct Service: This model allows for itinerant service providers to provide direct service within a small group or a 1:1 setting to intervene with student

needs and work on individualized Educational Program (IEP) goals.

3. Combination of Consultative/ Collaboration and Direct Service: Often, student needs require a combination of both of these models. Children often need direct service from itinerant service providers to target specific concerns, in addition to consultation and collaboration that allows the child's individual needs to be met throughout the school day.

The Summit ESC itinerant team currently serves at the following preschool locations: Copley/Fairlawn, Coventry, Cuyahoga Falls, Field, Manchester, Mogadore, Nordonia Hills, Stow-Munroe Falls, Tallmadge and Woodridge.

For more information, please contact the Director of Student Services, Kristin Fazio, by email at KristinF@SummitESC.org or by phone at **330.945.5600 ext. 513919**.

MEET THE ITINERANT SERVICES TEAM:



Amanda Blue
Preschool Teacher



Cori Adams
Preschool Teacher



Cynthia Cantwell (DeSantis)
Speech/Language Pathologist



Alyssa Staffieri
Speech/Language Pathologist



Stephanie Shorie
Speech/Language Pathologist



Megan Thompson
Preschool Teacher



Carole Varga
Preschool Teacher

FEATURED CONSULTANT: MARY LYNN MACK MOT, OTR/L, OCCUPATIONAL THERAPIST

School-based Occupational Therapist, Mary Lynn Mack, provides district educators, paraprofessionals and administrators with the training and curricular modifications needed to support diverse learning abilities and meet state learning standards. She works with the educational team to address both mental and physical health within the school environment.

Mack's goal is to help students develop the underlying skills required to be successful in all settings and environments throughout the school day. She supports students, families and teachers by providing suggestions, adaptations, modifications and skill development in each environment.

She also works with the students to help them develop self-advocacy and self-determination skills in order to plan for their futures, as well as with parents to support their engagement with their student's school activities.

"I am so happy to provide the students with the skills, positive experiences and self-confidence they need to help them succeed in their lives," said Mack. "The most rewarding feeling is when I see progress and a proud smile on a student's face after they successfully complete something they never could before."

Mack offers districts specific knowledge and expertise to help increase student participation in school routines. This includes reducing barriers, providing assistive technology and helping identify long-term goals for appropriate post-school outcomes.

In addition to her services as occupational therapist for the ESC, Mack is also running a "Donors Choose" fundraiser to raise money to provide students with specialized equipment to help them access academic curriculum and increase their functional independence throughout the school day. For more information on the Donors Choose fundraiser, or to donate, visit www.donorschoose.org/occupationaltherapybyML.

**FEATURED GIFTED CONSULTANT: SHARON HALL, PH.D.**

This month's featured consultant is Summit ESC Gifted Consultant Sharon R. Hall, Ph.D.

Hall has over 36 years of experience in the field of elementary and gifted education, working for districts across the State of Ohio including Switzerland of Ohio Local Schools, Elyria Local Schools and Akron Public Schools. She has also served as an adjunct profession for Ashland University, The University of Akron and Kent State University, where she created and implemented gifted coursework for the State Endorsement master's program.

Hall has an impressive educational background having received her bachelor's degree in Elementary Education with Reading and Kindergarten Endorsements from Wittenberg University. She received her master's degree in Reading and Supervision and Curriculum from The University of Akron, where she also received her Ph. D. in Curricular and Instructional Students. Hall also received her Gifted Endorsement from Kent State University.

As gifted consultant for the Summit ESC, Hall is currently responsible for providing gifted consultation services to Akron Public Schools, Tallmadge City Schools and Barberton City Schools. These services include identification and placement of gifted students in all areas, including visual and performing arts, providing districts with EMIS compliances and high quality professional development for teachers of gifted students.

"I have knowledge of the state operating standards for gifted education and know how to assist districts in identifying and meeting the needs of gifted students," said Hall.

She also assists districts with differentiation of curriculum and instructional practices, is a mentor to new gifted coordinators and serves as the liaison to school personnel, parents and community members regarding gifted education.

Most importantly, Hall is an advocate for all gifted students.

"I enjoy collaborating with educators to determine the best paths for successful students," said Hall.



SUMMIT ESC'S KIDS FIRST/TOPS PROGRAMS RECOGNIZED BY STATE IN TIER 1 OF PBIS

Summit ESC's is proud to announce the Kids First and Transition Opportunity Program for Students (TOPS) programs received a bronze recognition from the State in Tier 1 of Positive Behavior Interventions and Supports (PBIS) evidence-based framework.

The programs were recognized at the 2017 Ohio PBIS Showcase at the Mid-Ohio ESC in Mansfield on November 30.

Last year, State Support Team, Region 8's (SST-8) educational consultants trained the Kids First/TOPS program's staff members on PBIS. The program staff members then put PBIS into place for the 2016-2017 school year.

Toward the end of the school year, Education Consultant Heidi Kerchenski conducted interviews with Kids First/TOPS staff and students. After the interviews, Kerchenski walked through the programs with Joe Rohr, program director and Jessica Campagna, family liaison and behavior specialist, to observe the Kids First/TOPS programs utilizing

PBIS and demonstrating 15 features, including team composition, team operating procedures, behavioral expectations, problem behaviors defined, discipline procedures, professional development, classroom procedures, feedback and acknowledgement, faculty involvement, student involvement, family involvement, community involvement, discipline data, data-based decision making, fidelity data and annual evaluation.

There are three tiers a school can meet, which include: tier one, clearly defined expected behaviors; tier two, efficient and effective ways to identify at-risk students; and tier three, individualized support. Since this is the first year the Kids First/TOPS programs participated, they were only able to reach the bronze status in Tier 1.

"The Kids First and TOPS staff have worked hard to successfully implement the PBIS framework into their programs," said Superintendent Joe Iacano. "The staff supports the students to create a positive educational environment which results in a better learning experience for all."

SUMMIT ESC HOSTS OHIO ASSESSMENT LITERACY CONFERENCE

The Summit ESC hosted the Ohio Assessment Literacy Conference on Jan. 27. The Conference was sponsored by Edcite and was free to attend for all educators.

The one-day conference focused on the theme of "Assessing for Deeper Thinking." Throughout the day, participants explored the principles of assessment, construction tools to design assessments and strategies on the AIR® exams.

Attendees participated in various break out sessions throughout the day. During these interactive sessions, educators interacted with one another, sharing best practices, exchanging ideas and engaging in meaningful conversations.

"The Ohio Assessment Literacy Conference is such a valuable, worthwhile professional development experience," said Tricia Ebner, Summit ESC gifted consultant. "The hands-on, collaborative session and interaction with other educators were wonderful."

The highlight of the conference was the presentation, "Linking Formative Assessment Moves: Rethinking Translation, Application and Practice with a Learning Progression Framework," by keynote speaker, Dr. Brent Duckor.

Duckor discussed employing a "teacher learning progressions" framework. He explained how to map specific "high leverage" trajectories of formative assessment moves, with consideration of empirical case studies in both pre- and in-service contexts. Duckor also explained the implications for assessing teacher growth, linking teacher preparation to licensure demands and the alignment of current observation-oriented evaluation tools with formative assessment practices.

Educators, including Summit ESC staff members, left Duckor's presentation with a number of key takeaways.

"I really want to support and encourage others in viewing formative assessment as a verb, an ongoing action, that we can use to help support our students and their learning," said Ebner. "The collaboration that comes about from teachers and students working together and looking at what we know, understand and can do is very powerful. It guides our decisions as teachers and our focus as students, so we know where and how to target our focus and energy."

SAVE THE DATES!

WHAT: Kids First and TOPS Open House

District administrators and staff are welcome to learn and see firsthand what the Summit ESC Autism programs have to offer.

WHEN: April 11 and 25 from 11 a.m.-1 p.m.

WHERE: Kids First, located at 3557 Commercial Drive in Akron

WHAT: Art Show & Book Fair

The art show is a collection of pieces that each and every student has participated in making. Each classroom has designed their art display around a different early childhood book that the class has read and discussed. The Scholastic Book Fair provides an opportunity for families to purchase books for their child. This event is open to the anyone in the community and the Summit ESC districts.

WHEN: April 26 from 12-7 p.m. and April from 8 a.m.-3 p.m.

WHERE: Summit ESC Event Center

WHO: All community members

WHAT: Preschool Community Fair

All Summit ESC preschool families are invited to meet community partners who support early childhood initiatives. The event will include several breakout sessions for parent training, including preparation for kindergarten and kindergarten registration/screening. Kids are welcomed and will have a fun project to work on. Pizza will be served.

WHEN: March 20 from 5-7 p.m.

WHERE: Summit ESC's Event Center

SUMMIT ESC AUDIOLOGIST APPOINTED TO OHIO SPEECH AND HEARING PROFESSIONALS BOARD BY GOVERNOR



Summit ESC Audiologist, Dr. Carrie Spangler, was recently appointed to the Ohio Speech and Hearing Professionals Board (SHP) by the Governor of Ohio, John R. Kasich. The SHP regulates the practice of speech-language pathology, audiology and hearing aid fitters by establishing, promoting and enforcing practice standards and professional competency among licensees as defined in the Ohio Revised and Administrative Codes.

"Personally, I am grateful to be able to serve consumers in the state of Ohio who have communication needs," said Dr. Spangler. "Serving on this board gives me an opportunity to protect the health, safety and welfare of the people of Ohio through enforcing regulatory practice for our respective disciplines."

In addition to being appointed to the Ohio SHP Board, Spangler also recently had an article published in the American Speech-Language-Hearing Association (ASHA) journal, ASHAWire. ASHA is the national professional, scientific and credentialing association comprised of over 191,500 audiologists; speech-language pathologists; speech, language and hearing scientists; audiology and speech-language pathology support personnel and students.

The article written by Spangler was titled, "Reducing Vulnerability to Bullying for Children and Youth Who Are Deaf and Hard of Hearing." It explores bullying data for children and youth who suffer from hearing loss. It contains considerations of underlying personal issues including identity and self-concept, social communication and cognition, self-determination and resilience.

The article is aimed to assist those who work with the hearing-impaired youth on a daily basis to identify, prevent and properly respond to a bullying situation.

To top off Dr. Spangler's exceptional feats, she also recently traveled on a personal, professional development endeavor to Denmark to work with the research and development team of a hearing aid company called Oticon.

"It is exciting to know that there is a huge team of professionals who want to improve the lives of individuals who have hearing loss through advancements in technology," said Dr. Spangler. "Although technology cannot 'cure' a hearing loss, it can continuously give individuals with hearing loss access to our hearing world."

During her trip, along with her colleague from the University of Northern Texas, Dr. Erin Shaffer, Dr. Spangler presented to an audience of researchers and developers who focus on pediatric/educational hearing technology.

The presentation was geared toward prevalence of students with hearing loss in schools and the different acoustic navigations that students with hearing loss experience throughout the day, as well as communication barriers and solutions that are commonly faced in the educational setting.

To read Dr. Spangler's published ASHA article, please visit <http://perspectives.pubs.asha.org/article.aspx?articleid=2667998>.

SAVE THE DATE: SUMMIT ESC TO HOST TWICE EXCEPTIONAL CONFERENCE

On March 10, the Summit ESC will host a twice exceptional conference to better understand and support gifted students with disabilities. The conference, titled, "Exceptional in Two Ways: Understanding, Supporting & Connecting Gifted Students Who Have Learning Needs," is intended to provide both education and awareness about the needs of students identified as gifted but who exhibit deficits in other areas.

The conference will take place at the Summit ESC, located at 420 Washington Ave. in Cuyahoga Falls from 9 a.m.-3 p.m. The cost to attend is \$35 and includes lunch. Educators can receive six contact hours for attending.

"The conference will include several industry-leading speakers," said Kristin Fazio, Summit ESC's director of student services. "Twice exceptional students need to be supported in different ways. This conference will shine light on the support they need to reach their fullest potential."

SAVE THE DATE: SUMMIT ESC TO HOST PD OPPORTUNITY TO PROMOTE COGNITIVE RIGOR

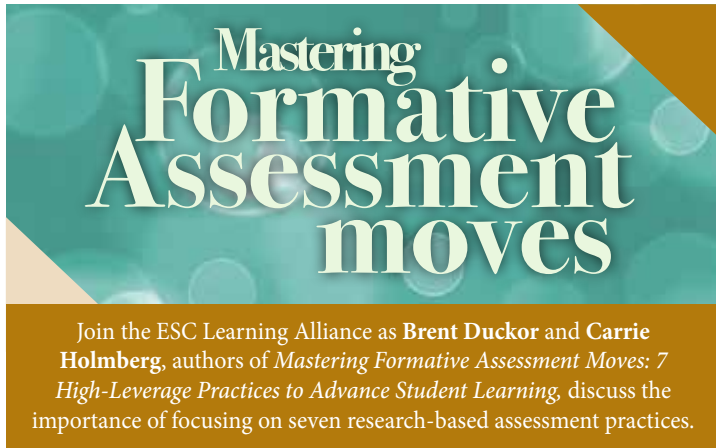
On May 31, Summit ESC will host a professional development (PD) opportunity for kindergarten through grade 12 educators interested in promoting cognitive rigor in the classroom. The event titled, "Now That's a Good Question! How to Promote Cognitive Rigor Through Classroom Questioning," will be led by Erik Francis, an author, educator and speaker who specializes in the benefits of cognitive rigor for career and college readiness.

Francis is also the owner of Maverik Education LLC, which provides PD and consultation on increasing student achievement, teacher effectiveness, program compliance and overall school performance.

"This will be an informative event for all educators to attend to learn how to actively engage their students in active learning experiences," said Dr. Bryan Drost, Summit ESC's director of curriculum and instruction. "Attendees will leave with an understanding on the importance and knowledge to promote cognitive rigor in the classroom."

For those interested in registering for the event (\$90 registration fee plus \$25 material fee for lunch and book), please visit www.summitesc.org/events.

ESC LEARNING ALLIANCE HOSTS WORKSHOP LEAD BY AUTHORS OF MASTERING FORMATIVE ASSESSMENT MOVES: 7 HIGH-LEVERAGE PRACTICES TO ADVANCE STUDENT LEARNING



On Jan. 29, the ESC Learning Alliance hosted a workshop led by Brent Duckor and Carrie Holmberg, authors of *Mastering Formative Assessment Moves: 7 High-Leverage Practices to Advance Student Learning* at the Solon Community Center. More than 100 teachers and administrators gathered to learn Duckor and Holmberg's techniques and how to apply them within their districts or classrooms.

During the morning sessions, Duckor and Holmberg provided an introduction to the "Seven Formative Action Moves" framework and showed examples of these moves at work through a series of video exemplars. Following these sessions, Duckor and Holmberg facilitated a question and answer session.

Following lunch, Duckor and Holmberg led the sessions "Learning by Doing" and "Binning for Feedback." They discussed formative action feedback and what good formative feedback looks like. The day concluded with another question and answer session.

Attendees left the workshop armed with the tools they need to effectively master formative assessment moves. All attendees received a certificate of completion following the workshop.

NEONET UPDATE

The Summit ESC works closely with NEOnet to assist districts with their technological needs. In each issue of our newsletter, NEOnet provides helpful tips about technology in education and/or professional development opportunities to help our districts remain current on the latest technology trends. In this issue, the focus is on the implementation of a One-to-One initiative.

Implementing a One-to-One initiative is currently an emerging technology trend and is an important step that districts should take to establish a 21st-century learning environment.

A One-to-One approach provides students with the technology and connectivity to become technologically literate and competitive in the modern world.

Districts have the important role of educating students for the future. As a part of this role, districts must focus on modern strategies such as implementing a One-to-One program to provide students with 24/7 computer access.

There are a number of factors that need to be considered when implementing a One-to-One initiative, including connectivity and wireless infrastructure, a timeline, risks involved, student equipment, needed maintenance and updates, professional development for staff and teachers and, most importantly, the costs

involved. All of these factors are described in more detail in our Emerging Technology Trend article found [here](#).

For more information on how your district can benefit from implementing a One-to-One approach, please contact Executive Director Matthew Gdovin at gdovin@NEOnet.org or call **330-926-3900, ext. 601100**.



STATE SUPPORT TEAM REGION 8 HOSTS FAMILY ENGAGEMENT CONFERENCE AND RECOGNITION SHOWCASE

The State Support Team, Region 8 (SST-8) will be hosting a Family Engagement Conference and the 2nd Annual Family Engagement Recognition Showcase on Tuesday, May 8, 2018 from 9 a.m. - 3:30 p.m. at the Summit Educational Service Center (ESC).

The conference will include keynote speaker and presenter, Dr. Karen Mapp. Dr. Mapp is the Senior Lecturer at the Harvard Graduate School of Education and author of *Beyond the Bake Sale* (2003) and *Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success* (2017).

The event will also include the 2nd Annual Family Engagement Showcase, which cele-

brates and recognizes either district or building-level family engagement strategies, activities and events that foster communication and partnerships between teachers, schools and families from Medina, Summit and Portage counties.

In addition to the presentations, there will be breakout sessions for more in-depth discussions during the afternoon, as well as a special breakout session hosted by Dr. Mapp.

"This event is a great opportunity for multiple groups within a school district to come together and increase communication skills," said Jenine Sansosti, director of SST-8. "The breakout sessions are also very informational and help families to understand what resources

are available to them."

The conference is free to families, school administrators, school staff and community agencies involved in family and community engagement. Attendees will learn about family engagement activities and regional practices in addition to having the opportunity to learn from Dr. Mapp.



UPCOMING PROFESSIONAL DEVELOPMENT OPPORTUNITIES

SLP Series: AAC Overview

PRESENTER: Katie Boarman
WHEN: March 13, 8:30-11:30 a.m.
WHERE: Summit ESC
COST: Free

Parent Transition Academy Session 1

Financial Planning and Legal Topics for Transition and Planning for Transitions in Health Care and Mental Health Services
PRESENTER: X
WHEN: March 6, 5:30-8:30 p.m.
WHERE: Copley High School
3807 Ridgewood Road in Copley
COST: Free

Parent Transition Academy Session 2

Transition Panel with Parents and Professionals and Building Self-Determination and Self-Advocacy Skills
PRESENTER: X
WHEN: April 19, 5:30-8:30 p.m.
WHERE: Copley High School
3807 Ridgewood Road in Copley
COST: Free

Parent Transition Academy Session 3

Mental Health and Trauma Series-The Neurobiology of Addiction
PRESENTER: Dr. Nicole Labor
WHEN: May 3, 8:30-11:30 a.m.
WHERE: Copley High School
3807 Ridgewood Road in Copley
COST: \$15

Parent Transition Academy Session 4

2E Conference- Exceptional in Two Ways: Understanding, Supporting & Connecting Gifted Students Who Have Learning Needs
PRESENTER: X
WHEN: March 10, 9 a.m.-3 p.m.
COST: \$35, includes lunch

CPI Full Course

PRESENTER: X
WHEN: March 2, 8:30 a.m.-3:30 p.m.
WHERE: Summit ESC
COST: \$25

Lifting Leaders Series

Aspiring to the Superintendent
PRESENTER: X
WHEN: March 8 & April 12, 2:30-4:30 p.m.
LOCATION: Summit ESC
COST: \$40 per session, includes refreshments

Women's Leadership Network

PRESENTER: X
WHEN: March 12 & April 9, 3:30-5 p.m.
LOCATION: Panera – **LOCATED AT []**
COST: Free

Aspiring to Building Level Leadership

PRESENTER: X
WHEN: March 13 & April 11, 3:30-5 p.m.
LOCATION: Summit ESC
COST: \$50, includes a light dinner

Aspiring Treasurers

PRESENTER: X
WHEN: March 6, April various days & May 9, 3:15-5 p.m.
LOCATION: Summit ESC
COST: \$50, includes refreshments

Custodial College

PRESENTER: X
WHEN: March 7, 2-4 p.m.
LOCATION: Summit ESC
COST: \$25, includes refreshments

Coffee House Writer's Group

PRESENTER: X
WHEN: May 8, 4-5 p.m.
LOCATION: Panera – **LOCATED AT []**
COST: Free

It's a Trip! Dialogue for Drivers

PRESENTER: X
WHEN: March 7, 5-6:30 p.m.
LOCATION: Summit ESC
COST: \$10, includes refreshments

Book Look Bottom Line

PRESENTER: X
WHEN: March 1 & April 5, 4-5 p.m.
LOCATION: Summit ESC
COST: \$50, includes Leadership Without Easy Answers book, study guide and refreshments

School Resource Officer's Think Tank

PRESENTER: X
WHEN: March 12 & May 9, 9-11 a.m.
LOCATION: Summit ESC
COST: March - \$25 (includes continental breakfast and speaker's fees) all others free

School Food Service Personnel "Lunch Bunch"

PRESENTER: X
WHEN: April 10, 2-3:30 p.m.
LOCATION: Summit ESC
COST: \$30 includes late lunch, resource materials and speaker's fees

Show N' Tell School Resource Officers

PRESENTER: X
WHEN: March 12 & April 13, 2:30-4 p.m.
LOCATION: Summit ESC
COST: \$25, includes refreshments, speakers and materials for meetings

For information on the Lifting Leaders Series, please contact **Dr. Christina Dinklocker** by email at Tinad@SummitESC.org.

To register for the upcoming professional development and Lifting Leaders Series opportunities, please visit www.SummitESC.org.

There are new standards Science, Social Studies and Financial Literacy curriculums. This fall, the Summit ESC will be providing professional development opportunities to support the new curriculums. Visit the Summit ESC website for information on dates, times and grade levels.

SUMMIT LEADERSHIP SYMPOSIUM FOR EDUCATIONAL LEADERS

What is your view from the balcony?

When: August 2-3, 2018

Where: Marriott Cleveland East - 26300 Harvard Rd, Warrensville Heights

What: Ronald Heifetz argues that leadership must be active and reflective. In this year's symposium, we will explore how you lead and reflect on your district from the viewpoint of being on the balcony.



SUMMIT ESC'S SPRING SECRETARIAL CONFERENCE



CONSTANCE THACKABERRY

Thompson Hine Support Services Manager

Constance drives bottom-line return on investment through employee training and development, human resources and performance management. She is a member of the 2018 cohort of LeadDIVERSITY and recently completed the Education Resource Center's (ERC) Mid-Level Leadership Program and obtained a Supervisory Certificate.

TOPIC: Understanding Generational Differences and the Changing Role of Technology

DESCRIPTION: The speed at which technology advances, the number of generations in the workplace, globalization and changes in parenting styles affect the way each generation is formed and interacts with each other. Constance will discuss generational differences and the strengths and challenges of each group, as well as how technology influences each generation. There will be several interactive exercises throughout the presentation.



KATHY PERRICO

Walter Haverfield, LLP Attorney

Kathy's practice focuses on special education, law, school law and labor and employment. She provides counsel to boards of education, as well as training and in-services, focusing on the areas of special education, Section 504, student services, student discipline, residency and custody and more.

TOPIC: Records Retention Review for Educational Support Staff

DESCRIPTION: Have you ever asked yourself, "Do I need to keep this document?" Kathy will review the Records Retention Requirements for Ohio for a better understanding of the district level Schedule of Records Retention/Disposition document(s).

TUESDAY
APRIL 24

9 A.M. - 3 P.M.

SUMMIT ESC'S
EVENT CENTER
420 Washington Ave.
Cuyahoga Falls

\$30
(Includes lunch)

For more information,
please visit
www.SummitESC.org